

## Public Value Partnership Grant Review FY16-19 Information

### Schedule

FY14 Annual Report & Application for FY16-19 Deadline October 15, 2014

Applications for NEW Applicants due April 3, 2015 5:00pm (Fri)

Public Value Partnerships Advisory Panel June 4, 2015 (Thu) 8:00-5:00 Wingate Hotel (tent location)

Council Mtg June 6, 2015 (Sa) 8:00-4:00 Wingate Hotel

Awards announced mid-June, 2015

Contracts out by email before July 1, 2015

### Staff Pre-Review of Eligibility

1. **Housekeeping:** Contact Info Update, Request Funding “yes”, OMB “no”
2. **Half Time Paid Staff:** Minimum wage for at least 1040 hours per year.
3. **501c3 date (new applicants):** 5 years before deadline date (April 3, 2010). If there is a question, check with the Secretary of State’s website. Effective Date of Exemption: A ruling or determination letter recognizing exemption is usually effective as of the date of formation of an organization if, during the period before the date of the ruling or determination letter, its purposes and activities were those required by the law. (See Application for Recognition of Exemption in chapter 3 for the special rule for organizations applying for recognition of exemption under section 501(c)(3).) Upon obtaining recognition of exemption, the organization may file a claim for a refund of income taxes paid for the period for which its exempt status is recognized.
4. **501c3 is active (returning applicants)**
5. **Year-Round Activity Verified**
6. **ADA/Accessibility General**
7. **Comments/Suggestions:** Reviewed and addressed if needed.

### Contractor Specialist Pre-Review

ADA/Accessibility

Legislative Contact Analysis/Scoring

Financials

### Panel Criteria & Scoring

Panelists will email back preliminary scores (not final) by May 29 to determine, roughly, how applications rank. Panelists will address each criteria for the record during the discussion and will, based on the discussion, resubmit their final scores during the meeting. Staff will tabulate. Funding recommendations will be forwarded to the Montana Arts Council for review at the June 6, 2015 meeting

### Award Notification

- ☐ Grantees will be notified via email of their award. Approximate date will be June 16.
- ☐ Contracts will be sent via email.
- ☐ Returning applicants will be required to submit a final (FY15 July 1, 2014-June 30, 2015) annual report to close their FY11-15 grant cycle and to be eligible to receive the FY16 (July 1, 2015-June 30, 2016) payment.